



******Due to the bonding that occurs between employee and pets (and owner with employee!), we ask for at least a one year commitment to work with TAILored Pet Services LLC on a continual basis. ******

Tasks:

- As part of the in-person interview, I agree to perform a skills assessment to prove that I can complete the physical requirements of the job. Yes No
- If hired, I agree that visits will be done at approximately the same time each day to maintain continuity for the pets. A flexible time frame will be given to you by client in which to complete visits. Normally, 5pm-9am for 16-hour overnights. Yes No
- If hired, I will upload visit logs/photos to company's Dropbox by 4pm the day of visit. Yes No
- In case of an emergency, you may need to drive a pet to the vet so your car must be 'pet-friendly.' Please be aware that pets may shed in your car. A heavy blanket and towels will help protect your car.
- Even when it is raining or snowing, dogs still need to go out. Depending on the clients' instructions, some dogs won't need to go out for the full visit so you can walk them for half the time during inclement weather and use the additional time to play or pet them.
- If dogs get dirty on a walk, please wipe them off and towel dry them (owners will provide towels) before putting them back in house. The owner will thank you!
- The time will be spent walking the dog(s), feeding the animal(s), cleaning up any messes you (or they) have made (counter and spoons cleaned), scooping the litter box daily, mail and paper pickup, and any light watering for indoor/outdoor plants. After these tasks are completed, you can sit with the dog(s) and/or cat(s) and play with and pet them.
- Sitter needs to be adapt to sleeping away from home and sharing bed with pets
- At the initial client interview, you will be given a key to client's home and when applicable, alarm codes to access the house.
- Please put the key in your pocket as soon as you get in the house, so you don't leave it inside and lock yourself out!
- Even if you are walking a very friendly dog (and most of them are), remember that some dogs you see on the walk are NOT friendly. Keep the dog you are walking away from other dogs.
- We at TAILored Pet Services LLC do not walk more than two dogs at one time.
- All dogs must be leashed during the walk.

Please sign the auto liability release form below:

I understand that in a case of a pet medical emergency, I may need to transport a pet to the vet. I agree not to hold TAILored Pet Services and/or clients liable for any damage should any damage occur to my car while transporting pets while under the employment of TAILored Pet Services.

Signed _____

Date _____

Print Full Name _____

Make/Model of car: _____



Overnight Pet Sitting Job Description

Pet Sitting Responsibilities

- Check in with the client one week prior to confirm pet health and departure/return times
- Feed, water, nurture, and care for pets such as dogs, cats, birds, other animals.
- Administer medications and check for signs of disease or distress.
- Lift and move pets as needed.
- Keep records of feeding, exercise, and medication schedule.
- Remove feces and urine from living areas.
- Ensure security of client homes when entering/exiting
- Understand special requests and conditions for each pet
- Give each pet love and attention which includes sharing bed with pets
- Walk dogs outdoors in all weather conditions
- Ensure each dog is getting exercise and bathroom breaks and remove pet waste during walks
- Guarantee safety of the dogs you are walking and those (humans and dogs) around them
- Maintain leadership of the pack of dogs (if walking multiple dogs at a time)
- Refresh water, wipe paws and give treats
- Conduct initial consultation with new clients and fill out client information sheets
- Update clients with email including photos and videos of their pets
- Answer inquiries related to your service, clients' pets
- Manage your own schedule via phone, email and text message
- Keep track of your visits and submit to employer
- After pet sitting job completed: (1) print photo to leave as a gift, (2) write a thank you note and leave with gift and (3) leave attached customer satisfaction survey

Pet Sitting Requirements

- Cover 10-hour, 12-hour and 16-hour overnight pet sitting visits.
- Willingness to work a fluctuating schedule Monday-Sunday
- Must be able to drive and walk in all kinds of weather conditions
- Must be able to follow client directions
- Willingness to pick up poop and cleaning up accidents (poop, pee, vomit, diarrhea).
- Must be comfortable around all types/sizes/breeds of dogs plus any other pets in client's home
- Must be able to follow client directions

Technology/Transportation Requirements

- Must have a cell phone with ability to take pictures and computer with internet access and a printer to effectively communicate with clients and TAILored Pet Services staff
- Valid driver's license with reliable, licensed and insured transportation

Physical Ability Requirements:

- Sit for prolonged periods of time, including as a driver or passenger in an automobile.
- Utilize a computer keyboard, computer monitor, and telephone for prolonged periods of time.
- Sit on floor with pets, walk/exercise them, and the ability to handle a 75 pound animal
- Lift, carry, and otherwise transport work-related materials that frequently weigh up to 50 lbs.
- Maneuver across various terrain and move up and down stairs frequently

Signature

Date